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## Office Memorandum • UNITED STATES GOVERNMENT

TO : Asst. Chief, Space, Maintenance & Facilities Div. DATE: 4 March 1953  
FROM : Chief, Motor Pool Branch  
SUBJECT: Monthly Report for Feb.

1. The following items are of interest to the Motor Pool Branch and are noted for your information:

2. Shuttle Bus Service.--

a. Number of passengers carried on busses from North, Quarters Eye, and Pentagon--31,933.

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25X1A6a b. Number of passengers carried on busses from North to [REDACTED] and Y Building--2,031.

c. Total passengers carried--33,964, (an increase of 595 over January 1953).

d. Daily average of bus passengers--1,787.

e. Total mileage of radio operated pool cars--5,090.

f. Total mileage of radio operated pool cars per day--268.

g. Total number of calls serviced by pool cars--499.

h. Total number of pool calls serviced by assigned cars--165.

i. Total mileage of all cars--57,807.

j. Total mileage of all busses--12,185.

k. Total mileage of all trucks--6,602.

3. Special Shuttle Bus Service.--

a. A special bus, requested by the Office of Research and Reports, transported 30 passengers to Alcott Hall, to the Pentagon and return.

b. A special bus, requested by the Office of Research and Reports, transported 40 passengers from M Building to Y Building, Building 14, Quarters Eye, and return.

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WEEKLY REPORT OF MOTOR POOL OPERATION (PASSENGER)  
MONTHLY

FOR WEEK OF <u>February 1953</u> <u>MONTH</u>	MON	TUES	WED	THURS	FRI	TOTAL	DAILY AVER
1. <u>Shuttle Bus Service</u> Number of passengers carried on busses operated between CIA Buildings and The Pentagon						<b>31,933</b>	
2. Number of emergency calls for pool service to buildings served by Shuttle Service							
3. <u>General Operations</u>						<b>499</b>	
(a) Total number calls serviced by pool cars							
(b) Total number of pool calls serviced by assigned cars						<b>165</b>	
(c) Number of cars in operation in pool							
(d) Average number of calls per car							
(e) Total miles operated by pool cars						<b>5,090</b>	
(f) Average mileage per day per car by pool cars							
(g) Average miles per trip							
(h) Average time per trip						<b>2,031</b>	
<u>Number of passengers from North to [REDACTED] and Y Bldg.</u>							
(i) Request for service delayed*							
(j) Request for service refused*							
*Account of non-Availability	REMARKS:						25X1A6a

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